

Scrutiny Task and Finish Panel Agenda



Overview and Scrutiny Review Task and Finish Panel Thursday, 14th February, 2013

You are invited to attend the next meeting of **Overview and Scrutiny Review Task and Finish Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Thursday, 14th February, 2013
at 7.00 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Adrian Hendry, Office of the Chief Executive
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Members:

Councillors K Angold-Stephens (Chairman), Mrs R Gadsby (Vice-Chairman), Mrs A Grigg, Mrs M Sartin, D Stallan and Mrs J H Whitehouse

THE DEADLINE FOR THE SUBMISSION OF SUBSTITUTES TO THIS MEETING IS
18:00 HOURS

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF THE LAST MEETING (Pages 3 - 8)

The notes from the 17 January 2013 meeting were agreed as a correct record.

5. TERMS OF REFERENCE (Pages 9 - 12)

The Terms of Reference for this Panel has now been agreed by the Overview and Scrutiny Committee on 29 January 2013.

A copy of the Terms of Reference is attached for information along with a list of actions agreed by the Panel so far.

6. SCRUTINY OF CALL-INS (Pages 13 - 16)

To consider the attached report.

7. SCRUTINY OF EXTERNAL ORGANISATIONS (Pages 17 - 18)

To consider the attached report.

8. FUTURE MEETINGS

To consider a date for the next meeting.